

Annual Procurement Plan/ 2022-23

Ministry/Division : Ministry of Agriculture.

Age v : National Agriculture Training Academy, Gazipur.

Procuring Entity Name & Code : Director General

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 1 | 3 | 7 | 9 | 5 | 9 |
|---|---|---|---|---|---|

Budget- Revenue (Goods)

| Package No. | Description of Procurement Package Goods         | Unit | Quantity   | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estd. Cost in Lakh Tk. | Time Code for process | Not used in Goods | Invite /Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of contract | Total time of contract signature | Time for completion contract |
|-------------|--|------|--|---------------------------|------------------------------|-----------------|------------------------|-----------------------|-------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|------------------------------|
| 1           | 2  | 3    | 4  | 5                         | 6                            | 7               | 8                      | 9                     | 10                | 11                       | 12             | 13                | 14                | 15                    | 16                  | 17                               | 18                           |
| GR-1        | Hiring of Transport                              | Nos. | 11 Seated Microbus -1<br>07 Seated Microbus - 2      | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 45.00                  | Planned dates         | -                 | 04-07-2022               | 19-07-2022     | 24-07-2022        | 25-07-2022        | 25-07-2022            | 31-07-2022          | -                                | 31 days                      |
|             |  |      |  |                           |                              |                 |                        | Planned days          | -                 | 0                        | 16             | 5                 | 1                 | 0                     | 6                   | 28 days                          |                              |
|             |  |      |  |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       | -                   |                                  |                              |
| GR-2        | Supply of Training Materials                     | Nos. | Bag-750<br>Pen-750<br>Note book-750<br>Pen drive-750 | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 16.00                  | Planned dates         | -                 | 01-08-2022               | 16-08-2022     | 22-08-2022        | 23-08-2022        | 24-08-2022            | 29-08-2022          | -                                | 30 days                      |
|             |  |      |  |                           |                              |                 |                        | Planned days          | -                 | 0                        | 16             | 6                 | 1                 | 1                     | 5                   | 29 days                          |                              |
|             |  |      |  |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-3        | Purchase & Installation of Computer Materials    | Nos. | Need Based   | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 7.00                   | Planned dates         | -                 | 04-09-2022               | 19-09-2022     | 25-09-2022        | 26-09-2022        | 27-09-2022            | 04-10-2022          | -                                | 30 days                      |
|             |  |      |  |                           |                              |                 |                        | Planned days          | -                 | 0                        | 16             | 6                 | 1                 | 1                     | 7                   | 31 days                          |                              |
|             |  |      |  |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-4        | Supply of Printing & Binding                     | Nos. | Need Based   | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 06.00                  | Planned dates         | -                 | 10-10-2022               | 25-10-2022     | 31-10-2022        | 01-11-2022        | 02-11-2022            | 06-11-2022          | -                                | 20 days                      |
|             |  |      |  |                           |                              |                 |                        | Planned days          | -                 | 0                        | 16             | 6                 | 1                 | 1                     | 4                   | 28 days                          |                              |
|             |  |      |  |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-5        | Supply of other Stationeries                     | Nos. | Need Based   | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 10.00                  | Planned dates         | -                 | 13-11-2022               | 29-11-2022     | 05-12-2022        | 06-12-2022        | 07-12-2022            | 13-12-2022          | -                                | 30 days                      |
|             |  |      |  |                           |                              |                 |                        | Planned days          | -                 | 0                        | 17             | 6                 | 1                 | 1                     | 6                   | 31 days                          |                              |
|             |  |      |  |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-6        | Purchase & Installation of Computer & Accesories | Nos. | Need Based   | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 10.00                  | Planned dates         | -                 | 18-12-2022               | 03-01-2023     | 08-01-2023        | 09-01-2023        | 10-01-2023            | 16-01-2023          | -                                | 30 days                      |
|             |  |      |  |                           |                              |                 |                        | Planned days          | -                 | 0                        | 16             | 5                 | 1                 | 1                     | 6                   | 29 days                          |                              |
|             |  |      |  |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |

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| Package No. | Description of Procurement Package Goods     | Unit | Quantity   | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estd. Cost in Lakh Tk. | Time Code for process | Not used in Goods | Invite /Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of contract | Total time of contract signature | Time for completion contract |
|-------------|--|------|------------|---------------------------|------------------------------|-----------------|------------------------|-----------------------|-------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|------------------------------|
| GR-7        | Supply of Electrical Accessories             | Nos. | Need Based | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 06.00                  | Planned dates         | -                 | 12-01-2023               | 26-01-2023     | 31-01-2023        | 01-02-2023        | 02-02-2023            | 08-02-2023          | -                                | 20 days                      |
|             |  |      |            |                           |                              |                 |                        | Planned days          | -                 | 0                        | 15             | 5                 | 1                 | 1                     | 6                   | 28 days                          |                              |
|             |  |      |            |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-8        | Purchase & Installation of Office Equipments | Nos. | Need Based | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 08.00                  | Planned dates         | -                 | 09-02-2023               | 25-02-2023     | 01-03-2023        | 02-03-2023        | 05-03-2023            | 09-03-2023          | -                                | 30 days                      |
|             |  |      |            |                           |                              |                 |                        | Planned days          | -                 | 0                        | 17             | 4                 | 1                 | 3                     | 4                   | 29 days                          |                              |
|             |  |      |            |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-9        | Supply of Furniture                          | Nos. | Need Based | OTM (NCT)                 | DG NATA                      | GoB (Revenue)   | 10.00                  | Planned dates         | -                 | 12-03-2023               | 27-03-2023     | 30-03-2023        | 02-04-2023        | 03-04-2023            | 09-04-2023          | -                                | 45 days                      |
|             |  |      |            |                           |                              |                 |                        | Planned days          | -                 | 0                        | 16             | 3                 | 3                 | 1                     | 6                   | 29 days                          |                              |
|             |  |      |            |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-10       | Purchase of Books & Periodical               | Nos. | Need Based | RFQ (NCT)                 | DG NATA                      | GoB (Revenue)   | 01.00                  | Planned dates         | -                 | 17-07-2022               | 24-07-2022     | 27-07-2022        | 28-07-2022        | 31-07-2022            | -                   | -                                | 10 days                      |
|             |  |      |            |                           |                              |                 |                        | Planned days          | -                 | 0                        | 8              | 3                 | 1                 | 3                     |                     | 15 days                          |                              |
|             |  |      |            |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-11       | Supply of Dress                              | Nos. | Need Based | RFQ (NCT)                 | DG NATA                      | GoB (Revenue)   | 1.50                   | Planned dates         | -                 | 01-08-2022               | 08-08-2022     | 11-08-2022        | 14-08-2022        | 16-08-2022            | -                   | -                                | 20 days                      |
|             |  |      |            |                           |                              |                 |                        | Planned days          | -                 | 0                        | 8              | 3                 | 3                 | 2                     |                     | 16 days                          |                              |
|             |  |      |            |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-12       | Repairing & Maintenance of Computer          | Nos. | Need Based | RFQ (NCT)                 | DG NATA                      | GoB (Revenue)   | 02.00                  | Planned dates         | -                 | 21-08-2022               | 28-08-2022     | 31-08-2022        | 01-09-2022        | 04-09-2022            | -                   | -                                | 20 days                      |
|             |  |      |            |                           |                              |                 |                        | Planned days          | -                 | 0                        | 8              | 3                 | 1                 | 3                     |                     | 15 days                          |                              |
|             |  |      |            |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |
| GR-13       | Other Equipment & Material                   | Nos. | Need Based | RFQ (NCT)                 | DG NATA                      | GoB (Revenue)   | 03.00                  | Planned dates         | -                 | 11-09-2022               | 18-09-2022     | 20-09-2022        | 22-09-2022        | 25-09-2022            | -                   | -                                | 20 days                      |
|             |  |      |            |                           |                              |                 |                        | Planned days          | -                 | 0                        | 8              | 2                 | 2                 | 3                     |                     | 15 days                          |                              |
|             |  |      |            |                           |                              |                 |                        | Actual dates          | -                 |                          |                |                   |                   |                       |                     |                                  |                              |

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